



भाकृअनुप - केन्द्रीय पटसन एवं समवर्गीय रेशा अनुसंधान संस्थान
ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES
(भारतीय कृषि अनुसंधान परिषद)

(Indian Council of Agricultural Research)

नीलगंज, बैरकपुर, कोलकाता-700 121, पश्चिम बंगाल

NILGANJ, BARRACKPORE, KOLKATA-700121, WEST BENGAL

Ph.: (033) 2535-8052 Fax: (033) 2535-0415, <http://www.crijaf.org.in/>



F.No. 2(9)/2017-18/(e-55076)

Dated : 22.05.2021

To

All Directors/Project Directors of ICAR Institutes/NRC's/Project Directorates/ATARI's/Head of Regional stations of ICAR Institutes.

Sub: Filling up the following vacant posts of Administrative, Skilled Support Staff and Technical category on Inter-Institutional transfer on permanent absorption basis at ICAR – Central Research Institute for Jute & Allied Fibres, Barrackpore and its KVKs – reg.

Madam/Sir,

It is proposed to fill up the following vacant posts under administrative, skilled support staff and technical category on Inter-institutional transfer on permanent absorption basis at ICAR-CRIJAF, Barrackpore and its KVKs. The particulars of posts/eligibility criteria etc. are detailed below:

| Sl.No. | Name of the posts | No. of posts vacant (Instt. + KVKs) | Reservation position | Required qualification |
|---|-----------------------|--|--------------------------------|--|
| I. Administrative and Skilled Support Staff Category | | | | |
| 01. | Stenographer Gr.III | Total – 03 - 01 for KVK, Burdwan - 01 for KVK, 24 Pgs (N) (Additional) - 01 for CRIJAF, Hqrs. (Instt.) | (i) UR (ii) UR (iii) OBC | For the post of KVKs: Persons holding analogous post i.e. Stenographer, Grade-III in any KVK of ICAR Unit with regular 3 years of service. For the post of Institute: Persons holding analogous post i.e. Stenographer, Grade-III in any ICAR Institute or ICAR Unit with regular 3 years of service. |
| 02. | Skilled Support Staff | Total - 02 - 02 for KVK, 24 Pgs (N) (Additional) | (i) 01 UR & (ii) 01 OBC | Persons holding analogous post i.e. Skilled Support Staff or equivalent post in any KVK of ICAR Unit with regular 3 years of service. |

| II. Technical Category | | | | |
|-------------------------------|---|--|----------------------------|---|
| 02. | Technician (T-1) (Filed/Farm) | Total – 04 -04 for ICAR-CRIJAF (Instt.) | (i) 03 UR & (ii) 01 OBC | Technical personnel initially recruited to the post of Technician (T-1) in concerned functional group in any ICAR Institute or ICAR Unit with regular 5 years of service. |
| 03. | Driver (Cat.I) (Workshop Technician) | Total - 02 - 02 for KVK, 24 Pgs (N) (Additional) | (i) 01 UR & (ii) 01 SC | Persons holding analogous post i.e. Driver or equivalent post in any KVK of ICAR Unit/ICAR Institute with regular 5 years of service. |
| 04. | Programme Assistant (Computer)/T-4 | Total - 01 - 01 for KVK, 24 Pgs (N) (Additional) | (i) OBC | Persons holding analogous post i.e. Programme Assistant (Computer) or equivalent post in any KVK of ICAR Unit/ICAR Institute with regular 5 years of service. |
| 05. | Programme Assistant (Lab. Technician)/T-4 | Total - 01 - 01 for KVK, 24 Pgs (N) (Additional) | (i) UR | Persons holding analogous post i.e. Programme Assistant (Lab. Technician) or equivalent post in any KVK of ICAR Unit/ICAR Institute with regular 5 years of service. |
| 06. | Farm Manager /T-4 | Total - 01 - 01 for KVK, 24 Pgs (N) (Additional) | (i) UR | Persons holding analogous post i.e. Farm Manager or equivalent post in any KVK of ICAR Unit/ICAR Institute with regular 5 years of service. |

As regard to Sl. No. I (Administrative and Skilled Support Staff Category) the guidelines & Service conditions shall be governed strictly as per ICAR letter no. Admn.7-1/2020-R&P dated 25.11.2020 referring Council's Circulars No. Admn.33-8/2016 - Estt. I dated 15th/19th, September, 2016 and No. Admn.33-8/2016 - Estt.I (R&P) 24th October, 2018.

Similarly, for Sl. No. II (Technical Category) transfer & service conditions shall be governed strictly as per ICAR letter F. No. TS-19(01)/2002-Estt.IV dated 19.03.2020 and letter No. TS-19(6)/2020-Estt.IV dated 19.03.2021.

It is requested that the vacancy may be circulated amongst the eligible and desirous candidates, if any, working at ICAR Institute/Establishment/Krishi Vigyan Kendras of ICAR. The applications of only such candidates who can be relieved immediately in the event of their selection may please be forwarded in the proforma to the undersigned along with the following documents :

1. Attested copies of APAR for the last 3/5 years as applicable.
2. Certificates of all educational qualifications.
3. Vigilance & Integrity certificates.
4. A certificate to the effect that "No disciplinary cases is either pending or being contemplated against the candidate".

The duly completed application along with the above documents must reach to this office through proper channel **on or before 22.06.2021**.

Incomplete applications or those received after prescribed due date or without CR dossiers/Vigilance/Integrity certificates will not be considered.

Yours faithfully,

Sd/-
Assistant Administrative Officer, Adm.I

Copy for information and necessary action to :-

1. The Project Director, DKMA, KAB-I, Pusa, New Delhi- 110 012 with a request to kindly upload the advertisement on the website of ICAR.
2. The Deputy Secretary (TS), ICAR, New Delhi.
3. The Under Secretary (CS), ICAR, New Delhi. This has reference to the Council's letter F. No. CS.14/3/2021 IA-III (e-132709) dated 21st May, 2021.
4. The Under Secretary (Admn.), ICAR, New Delhi.
5. The Under Secretary (R&P), ICAR, New Delhi
6. The In-charge, AKMU, ICAR-CRIJAF for uploading on ICAR-CRIJAF website.
7. The Nodal Officer, KVKs, ICAR-CRIJAF.
8. The Head, KVK, North 24 Pgs.(Additional).
9. The Head, KVK, Burdwan.
10. E-office Notice Board, ICAR-CRIJAF.
11. PS to Director, ICAR-CRIJAF, Barrackpore.
12. PA to CAO, ICAR-CRIJAF, Barrackpore.

APPLICATION FORM

POST NAME & FUNCTIONAL GROUP: _____

| | | | |
|----|---|---|--|
| 1. | Name of the candidates (In Block Letters) | : | |
| 2. | Name of the Institute where the candidate is working | : | |
| 3. | (a) Postal Address | : | |
| | (b) Mobile No. | : | |
| | (c) E-Mail id | : | |
| 4. | (a) Date of initial appointment on DR | : | |
| | (b) Name of the DR post & pay scale | : | |
| | (c) Functional Group | : | |
| | (d) Present Post & Pay Scale | : | |
| 5. | Date of Birth | : | |
| 6. | Sex (M/F) | : | |
| 7. | Whether belongs to SC/ST/OBC, (attach the self attested copy of the certificate in case SC/ST/OBC) | : | |

8. Grounds on which transfer is sought (Tick mark as applicable) (supporting documents to be enclosed)

- a) Medical Grounds
- b) Spouse Grounds
- c) Two years before superannuation
- d) Length of Service in difficult areas
- e) Others (Give details)

9. Educational Qualification given details of examination passed as Matriculate and onwards:

| Examination passed | Board/University | Year of passing | Subjects | % of Marks |
|--------------------|------------------|-----------------|----------|------------|
| | | | | |
| | | | | |
| | | | | |

10. Details of Technical/other qualification, if any:

11. Service Details:

| Name of the Institute | Post Held | Scale of pay | Period | Nature of duties performed |
|-----------------------|-----------|--------------|--------|----------------------------|
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| | | | | |

I do hereby declare and certify that the information furnished above is correct and true to the best of my knowledge and belief.

Signature of the candidate with date

Certified that the above information furnished by the candidate has been verified with the service records and found correct and is free from vigilance angle and no disciplinary case is either pending or contemplated against him/her.

Signature of Head of Administration with Seal

| Examination Board/University | Year of passing | Subjects | % of Marks |
|------------------------------|-----------------|----------|------------|
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