



भाकृअनुप-केन्द्रीय पटसन एवं समवर्गीय रेशा अनुसंधान संस्थान

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दिनांकित /Dated 01.07.2026

परिपत्र/CIRCULAR

I am directed to inform that Secretary, ICAR, New Delhi along with some high level dignitaries will be visiting our institute on 7th July, 2026. All Head of Divisions/In-charges of Sections / unit/KVK North 24 Parganas are hereby requested to keep their division/ section/ laboratories/ museum/ exhibition hall/ farm/ auditorium/ committee room/ Lecture Hall/ Guest House/ retting complex etc. neat, clean and in presentable form. All PIs/ associates of the field project are requested to visualize their experimental field personally in the farm and also keep it in presentable form (free from weeds/ setting up of project board/replication board, maintenance of replication and treatment etc.) to demonstrate to the dignitaries. If any negative remarks come for non-presenting lab/field etc. in proper presentable form, responsibility will be fixed on the concerned individual/section/division. All the staffs of this institute are also requested not to take any leave on 7th July, 2026 except extreme urgency, with the prior approval of Competent Authority.

(दिलीप कुमार बरुआ) 01/07/26

सहायक प्रशासनिक अधिकारी

एवं प्रभारी, प्रशासन अनुभाग (स्थापना)

सूचनार्थ एवं आवश्यक कार्रवाई हेतु /Copy for information/necessary action to

1. All the Heads/Incharges of Division/Section/Units/KVK North 24 Pgs., ICAR-CRIJAF, Barrackpore. The contents of this circular may be brought to the notice of all the concerned under your administrative control for information and compliance.
2. I/C, AKMU, ICAR-CRIJAF with the request to upload the circular in the institute website.
3. PPS to Director, ICAR-CRIJAF
4. PS to Head of Office, ICAR-CRIJAF