



भाकृअनुप-केन्द्रीय पटसन एवं समवर्गीय रेशा अनुसंधान संस्थान

बैरकपुर, कोलकाता-700121, पश्चिम बंगाल, भारत

**ICAR-Central Research Institute for Jute & Allied Fibres
Barrackpore, Kolkata-700 121, West Bengal, India**

(An ISO 9001:2015 Certified Institute)

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कार्यालय आदेश/OFFICE ORDER

In supersession of all previous orders issued on the subject, and in accordance with the provisions of Section 5(1), 5(2), and 19(1) of the Right to Information Act, 2005, the Competent Authority of ICAR-CRIJAF has been pleased to update and designate the Central Public Information Officer (CPIO) and the First Appellate Authority (FAA) for the disposal of RTI applications and appeals pertaining to this Institute with immediate effect.

Accordingly, the statutory framework governing the RTI matters at ICAR-CRIJAF, Barrackpore, shall be as under:

Central Public Information Officer (CPIO)	First Appellate Authority (FAA)
Dr. Surja Kumar Sarkar Principal Scientist ICAR-Central Research Institute for Jute & Allied Fibres Nilganj, Barrackpore, Kolkata - 700121 Email: surja.sarkar@icar.org.in	Dr. Gouranga Kar Director ICAR-Central Research Institute for Jute & Allied Fibres Nilganj, Barrackpore, Kolkata - 700121 Email: director-crijaf@icar.org.in

Further, to ensure seamless legal compliance and administrative efficiency across various functional Divisions, Sections, Units, and Regional Stations of the Institute, the Competent Authority has further designated the following officers as "**Deemed PIOs**" under Section 5(4) and 5(5) of the RTI Act, 2005.

The Deemed PIOs shall be the custodians of records and information relating to their respective subject matters/jurisdictions. They shall be responsible for providing accurate, authentic, and timely information to the main CPIO whenever their assistance is sought under Section 5(4) of the RTI Act via e-Office, email, or physical file, ensuring strict compliance with the statutory timelines stipulated under the Act.

LIST OF DESIGNATED DEEMED PIOs UNDER SECTION 5(4) OF RTI ACT, 2005:

Sl. No.	Name & Designation of the Officer	Allotted Matter / Subject / Division / Section
1	Dr. Subrata Satpathy, Head	Crop Protection Division
2	Dr. Jiban Mitra, Head	Crop Improvement Division
3	Dr. Sanjoy Saha, Head	Crop Production Division and Farm Section
4	Dr. Ritesh Saha, Principal Scientist	Library

5	Dr. Subrata Satpathy, Head & Principal Scientist	Prioritization, Monitoring & Evaluation Cell
6	Dr. Ritesh Saha, Principal Scientist	Institute Technology Management Unit Section
7	Dr. Sabyasachi Mitra, Principal Scientist	All India Network Project Section
8	Dr. Dhananjay Barman, Principal Scientist	Agricultural Meteorology Section
9	Dr. Nurnabi Meherul Alam, Senior Scientist	Agricultural Knowledge Management Unit Cell
10	Dr. Kumar Nishant Chaurasia, Scientist	Hindi Cell
11	Shri Dilip Kumar Barua, Assistant Administrative Officer	Administration Section (Estt.)
12	Ms. Sohini Bhattacharya, AAO	Purchase & Store Section
13	Shri Subhankar Dey, Sr. Finance & Accounts Officer	Audit & Accounts Section
14	Shri Sribash Dey, AAO/DDO	Bill Section
15	Dr. Chandan Saurav Kar, Principal Scientist	Central Seed Research Station for Jute & Allied Fibres, Burdwan
16	Shri Prashant Kumar Das, Assistant	Ramie Research Station, Sorbhog, Assam
17	Shri Manoja Kumar Pradhan, Technical Officer	Sisal Research Station, Bamra, Odisha
18	Shri Deshraj Meena, Technical Officer	Sunnhemp Research Station, Pratapgarh, Uttar Pradesh
19	Dr. Sk. Md. Azizur Rahman, Head	Krishi Vigyan Kendra, Budbud, Burdwan, West Bengal
20	Dr. Tanmay Samajdar, Head	Krishi Vigyan Kendra North 24 Parganas (Additional), Barrackpore
21	Dr. Pratik Satya, Principal Scientist	IARI Mega University Kolkata Hub & HRD Cell, ICAR-CRIJAF
22	Sh. Ashutosh Gautam, Assistant Legal Advisor	Legal Zone IV of ICAR & Legal Cell of CRIJAF

This issues with the approval of the Director, ICAR-CRIJAF.

[Sudipta Gupta]

Sr. Administrative Officer & Head of Office

Copy forwarded for information and necessary action to:

1. **Dr. Surja Kumar Sarkar**, Principal Scientist & designated CPIO, ICAR-CRIJAF.
2. All designated **Deemed PIOs** (Sl. No. 1 to 22 as listed above), ICAR-CRIJAF with the request to ensure prompt disposal of files/matters referred by the CPIO.
3. The **Incharge, AKMU Cell**, ICAR-CRIJAF – with the request to upload this updated Office Order on the Institute's official website under the mandatory 'RTI / Section 4' tab.
4. The PPS to the Director, ICAR-CRIJAF for kind information of the **Director / First Appellate Authority**.
5. The Deputy Secretary (Admn.), Indian Council of Agricultural Research, Krishi Bhavan, New Delhi - 110001.
6. Notice Boards/ Guard File.