



भाकृअनुप-केन्द्रीय पटसन एवं समवर्गीय रेशा अनुसंधान संस्थान

बैरकपुर, कोलकाता-700121, पश्चिम बंगाल, भारत

ICAR-Central Research Institute for Jute & Allied Fibres
Barrackpore, Kolkata-700 121, West Bengal, India

(An ISO 9001:2015 Certified Institute)

Phone.: (033) 2535-6121, 2535-8052, 2535-6124

Website: www.crijaf.res.in; Email: hoa-crijaf@icar.org.in

F.No.: 26(64)-Per/2024 / 353

Date: 31.07.2026

कार्यालय आदेश/Office Order

Director, ICAR-CRIJAF has been pleased, to approve the absorption of Shri Pawan Kumar, UDC (on deputation) against the vacant post of UDC (promotion quota) under unreserved category for which he had applied through proper channel against this office circular No. 2(9)/2017-18/545 dated 06.10.2023 containing the provision for absorption. He is absorbed against the vacant post of UDC as follows:

1. He requested for permanent absorption vide his request letter dated 26.09.2025.
2. His parent department Field Unit Avadi, Department of Defence Production, Directorate of Ordnance (C&S) had conveyed its approval vide letter no. 114/DoO/DFUAV/EFA/PK/ABSORP/2026 dated 27.02.2026.
3. Based upon the provision contained in the Recruitment Rules for the post of UDC, the deputation of Sri Pawan Kumar and subsequent absorption has been carried out.
4. Upon absorption, Sri Pawan Kumar will be junior most incumbent in the seniority list of UDC.
5. He is placed under National Pension System.
6. His past service will be counted as qualifying service.
7. His pay will be fixed in the pay level-4 of UDC scale with pay protection (excluding deputation allowance).
8. His leave balance (EL & HPL) during the period of his earlier parent department will be carried forward.
9. He ceased to hold lien in his parent department and continuous to hold his lien in the post of UDC at ICAR-CRIJAF w.e.f. 01.08.2026.

Accordingly, Shri Pawan Kumar stands permanently absorbed in the post of UDC against the vacant post of UDC of this Institute w.e.f. 01.08.2026.

(सुदीप्त गुप्ता/Sudipta Gupta)

वरिष्ठ प्रशासनिक अधिकारी /Sr. Administrative Officer

एवं कार्यालय प्रधान/& Head of Officer,

सूचनार्थ एवं आवश्यक कार्रवाई हेतु/ Copy for information/necessary action to:

1. Shri Pawan Kumar, UDC, through I/c, Admin. Section (Estt.), ICAR-CRIJAF.
2. The Joint Director, Avadi Field Unit, HVF Campus, Avadi, Chennai-600054.
3. Establishment & Asset Management Section, DFUAV, Directorate of Ordnance (C & S) Department of Defence Production, Ministry of Defence, GoI.
4. The Chief General Manager, Engine Factory Avadi, Chennai- 600054.
5. The Sr. Finance & Accounts Officer, ICAR-CRIJAF.
6. The AAO/DDO, ICAR-CRIJAF.
7. The Dealing Assistant, Service Book for making necessary entry in the service book of Sri Pawan Kumar
8. The In-charge, AKMU, ICAR-CRIJAF.
9. PPS to Director.
10. PS to Head of Office